

Settlement Instructions for Inward Collection

**To: OCBC Bank (Hong Kong) Limited
Hong Kong**

Date:

Dear Sirs,

Re: Your Collection Ref. _____ Amount _____

- We accept the presented documents and please settle the relevant drawing by:
 - booking a trust receipt loan of _____
(indicate currency and amount). Enclose your T/R form duly signed by us.
 - debiting our account no. _____ for _____
(indicate currency and amount)
- Please find attached draft(s) duly accepted by us and we undertake to effect payment on the maturity date as per the above settlement instruction.
- We do not accept the documents. Please return the documents to the presenter.

For DP bill only:

Please deliver the relevant documents to us:

- To bearer of our company chop at your _____ office/ branch.
- To us by mail.
- To us by courier at our cost.

Other Instructions:

Yours faithfully,

Company Chop and Authorized Signature(s)